

O R I E N T A T I O N

O V E R V I E W

BARREN RIVER AREA
DEVELOPMENT DISTRICT

B R A D D

177

**A GUIDE FOR NEWLY ELECTED
OFFICIALS AND AREA STAKEHOLDERS**

CONTENTS

03

ABOUT THE COMPANY

08

AGING & INDEPENDENT LIVING

12

COMMUNITY & ECONOMIC
DEVELOPMENT

16

FINANCE & ADMINISTRATION

17

RAPID DIRECTORIES



ABOUT THE BRADD

The Barren River Area Development District (BRADD) is one of 15 Area Development Districts serving across the Commonwealth of Kentucky. Formed throughout the 1960s-1970s, Area Development Districts originated from a regional leadership network concept under Governor Louie Nunn's administration. These multi-county area development councils brought community leaders together to deal with common problems and to speak with a single voice to state and federal agencies. Formally incorporated in 1968, BRADD was one of the first Area Development Districts in Kentucky. An overview of the various development districts can be found on the next page.

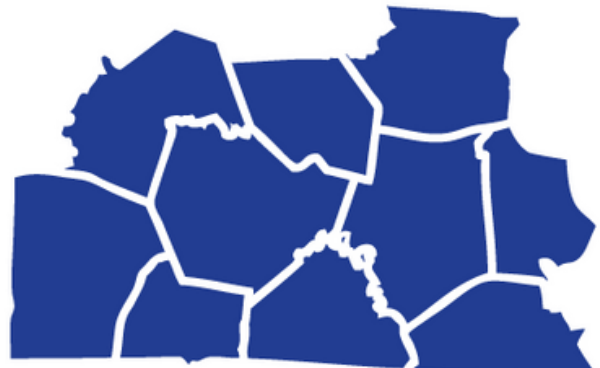
The BRADD serves a ten county footprint that includes twenty-five incorporated cities and numerous unincorporated communities.

Unlike many other organizations structured along multi-jurisdictional lines, Area Development Districts have both federal and state statutory authority (KRS 147A),

BRADD also serves as a forum, clearinghouse, technical center, and convener for the region while providing continuity to projects in times of local transition.

BRADD truly is a one-stop-shop for Local Elected Officials and Leaders.

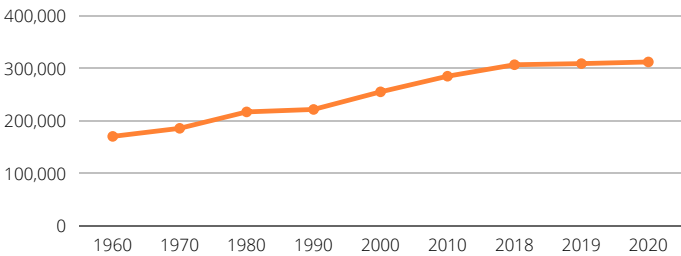
10 Counties
25 Incorporated Cities



THE BRADD REGION AT A GLANCE

The population of the BRADD has experienced significant growth over the past 50 years: from 1960 to 2020, the population increased by 83.67% (see below figure). In the last 10 years alone, the population of the region has increased by 9.51%.

BRADD Total Population 1960-2020
SOURCE: U.S. CENSUS BUREAU



\$42,582

Median Household Income

17.7%
of Population
is in Poverty



Regional Population as of July 2019
312,062



121,686
Occupied
Housing
Units



28.95%
Population with
Broadband Access
of Any Kind



11.2%
Food Insecure



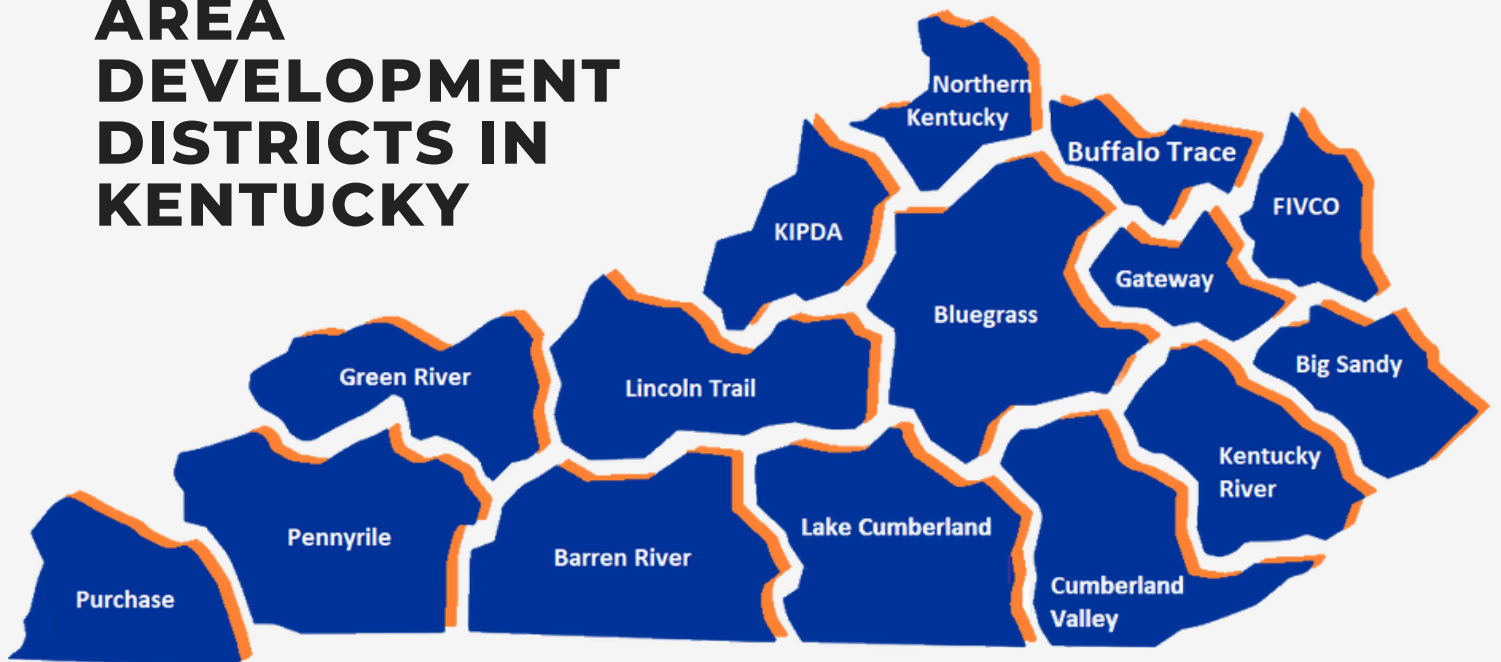
95%
High School
Graduation Rate

Average
Resident Age
40.8



75 yrs
Life Expectancy

AREA DEVELOPMENT DISTRICTS IN KENTUCKY



BRADD'S GOVERNANCE

Each Area Development District is governed by a Board of Directors that meets monthly in open, public meetings. The Board is comprised of each County Judge/Executive, Mayors of each county seat, Mayors of other incorporated cities as set forth by the ADD Bylaws, citizen members providing a range of other interests, and Special Advisors from the federal and state General Assembly, community partners, and other key stakeholders. The Board elects a Chair, Vice Chair, Secretary, and Treasurer for two one-year terms. Other officers may be elected as determined by the Board. No officer may hold the same office more than two consecutive terms.

The Board appoints an Executive Director that is responsible for performing functions and duties outlined by the Board in its bylaws. We have included a copy of BRADD's bylaws alongside this orientation packet. Current Board Members are listed in the table to the right.

ASSOCIATED BOARDS

There are several committees and advisory groups that are critical to the ADD process, aiding the Board of Directors with special studies and recommendations to solve problems and enhance the development in the region. These bodies require the concerted efforts of a number of citizens and give BRADD an even greater insight into the needs of each community. More details on each of these follows.

BARREN RIVER LOCAL OFFICIALS ORGANIZATION (BRLOO)

BRLOO is a nonprofit 501(c)3 board that is composed of the elected County Judge/Executives and Mayors within the BRADD. The board is organized to provide activities and services that benefit local governments of the region acting jointly with the BRADD. Currently the primary activity of the BRLOO is to apply for and coordinate the lease of public transit vehicles to nonprofit agencies within the region.

BRADD BOARD OF DIRECTORS

Board Officers

Gary Dillard, Chairman
 Judge Joe Choate, Vice Chairman
 Mayor Billy Phelps, Secretary
 Judge Dennis Harper, Treasurer
 Steve Thurmond,
 Immediate Past Chairman

Allen County

Judge Dennis Harper*
 Mayor David Burch
 Dell Hall

Barren County

Judge Jamie Bewley-Byrd
 Mayor Henry Royse
 Mayor Dwayne Hatcher*
 Mayor Larry Poteet
 Sam Terry

Butler County

Judge Tim Flener
 Mayor Vickie House
 Mayor Billy Phelps*
 Mayor Patrick O'Driscoll
 Deborah Hammers

Edmonson County

Judge Scott Lindsey
 Mayor Jerry Meredith
 Michael Stoyonovich*

Hart County

Judge Joe Choate*
 Mayor Randall Curry
 Mayor Anne Swift
 Mayor Marie Whitlow
 John Bunnell
 Elroy Larimore**

Logan County

Judge Phillip Baker
 Mayor Donna Blake
 Mayor Mike Hughes*
 Mayor Kathy Stewart
 Mayor Mark Stratton
 Tom Harned

Metcalfe County

Judge Larry Wilson
 Mayor Doug Smith
 Dawn Devore*

Monroe County

Judge Mitchell Page
 Mayor Micheal Bowe*
 Mayor Bob Greer
 Mayor Gabriel Kundson
 Lewis Carter

Simpson County

Judge Mason Barnes
 Mayor Larry Dixon
 Steve Thurmond*

Warren County

Judge Doug Gorman
 Mayor Todd Alcott
 Mayor Amelia Blubaugh
 Mayor Frankie Minton
 Mayor David Stiffey
 Mayor Jerry Travelstead
 Gary Dillard*

*Executive Council Member

**Director Emeritus

DISTRICT DIRECTORS

The Executive Directors of the fifteen ADDs comprise the Kentucky Association of District Directors (KADD). This group meets monthly to discuss issues affecting the ADD network and to coordinate activities and guidance of individual Boards, through the Kentucky Council of Area Development Districts (KCADD). The monthly meetings, which often include key staff members and guest speakers from state and federal government, are held at central locations throughout the state. Representatives of federal and state government are frequent guests, discussing ongoing projects or proposals for future activities or needs.

The KADD also operates under a committee structure which generally mirrors the Cabinet configurations of the Commonwealth. This approach allows the ADDs to have “network points of contact” for various program and specialty areas. The KADD also works with the Association’s Executive Director, who serves as a focal point for administration and legislative information in the State Capitol and for Washington, DC.

STATEWIDE AFFILIATION

The Kentucky Council of Area Development Districts (KCADD) is utilized by Board members, statewide, as their vehicle to enhance the performance of all ADDs and to encourage the flow of ideas and innovations throughout the Commonwealth. The entire Council meets throughout the year, while the Executive Committee of the KCADD meets as situations and the program of work warrants. Two BRADD board members, usually the chair and vice-chair, are appointed to the KCADD.

In 1995, the KCADD and the KADD joined forces to allow a presence in Frankfort for the Area Development Districts by hiring a staff and opening an office in the Capital City.

The KCADD Director has the primary function of information flow:

- Provide information from local governments and Area Development Districts to the Commonwealth and the Federal Government
- In tandem, serve as the conduit to local government and the ADDs from the Commonwealth and the Federal Government
- Serve the Council with legislative advisory functions

The office also serves the organizational needs for KCADD and KADD in arranging meetings, preparing agendas, processing minutes, and assisting in follow-up of meeting actions. The office assistance also includes the monthly Training Sessions of the Executive Directors (KADD).

REGIONAL ETHICS PROGRAM

The BRADD established a regional assistance program for local governments faced with complying with the ethics legislation passed by the General Assembly. To meet the requirements, each participating local government shall obtain financial disclosure information on office holders and candidates to establish an enforcement process for the terms of their ethics standards. BRADD established the Regional Ethics Board and provides a Records Administrator, Caleb Speck, to assist with communication, meetings and obtaining and filing the statements. The annual statements are sent to respective county and city clerks to be distributed to the required individuals, as established by the county/cities individual ethics ordinance.

The Regional Ethics Board includes one representative from each of the ten counties. The Board reviews complaints and has authority to act on complaints, including the assessment of penalties in accordance to each participating counties ethics ordinance.

Eight of the counties and 19 of the cities in the BRADD participate in the program. Listed below are the local governments that participate:

Allen County	Park City	Butler County	Edmonson County	Hart County	Logan County	Metcalfe County
Scottsville	Cave City	Morgantown	Brownsville	Bonnieville	Adairville	
		Rochester		Munfordville	Auburn	Oakland
Monroe County					Lewisburg	Plum Springs
Fountain Run		Simpson County			Russellville	Smiths Grove
Gamaliel		Franklin				Woodburn



DEPARTMENTS & SERVICES

The Barren River Area Development has four distinct departments providing a plethora of services to our clients. These include: Agency Administration, Aging & Independent Living, Planning & Development, and Finance. More information on each of these departments, and the services they provide, is contained on the following pages.

BRADD Mission Statement

To preserve and advance the quality of life and economic well-being for the citizens of the BRADD through regional collaboration.

Goals

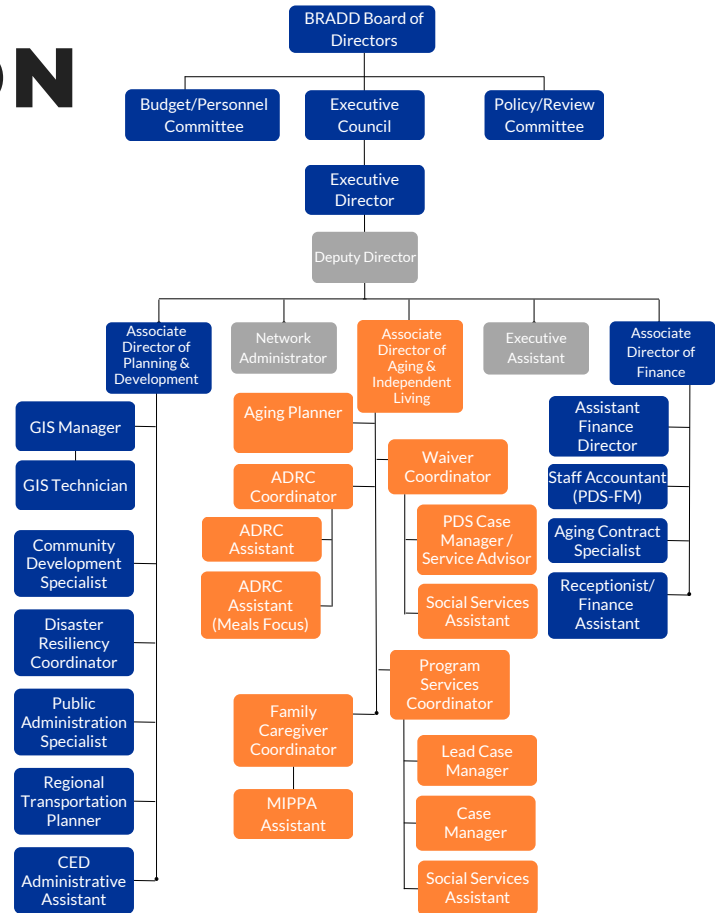
- Provide support and assistance to the elected officials, leaders and community stakeholders of the region in achieving their missions.
- Maintain a strong regional voice and foster the exchange of information and ideas.
- Administer a cooperative planning process to identify barriers, needs, opportunities and solutions.
- Efficiently advocate a regional approach for the delivery of available programs and services.
- Maintain collaborative partnerships between federal, state and local agencies.

Core Values

- A commitment to service that is transparent, professional, and efficient by upholding the highest degree of integrity.
- A commitment to service that is non-partisan and non-biased.

ADMINISTRATION

BRADD's administration is responsible for the oversight of all agency implemented programs and an annual budget of more than \$16 million dollars. BRADD strives to maintain expenses at a rate which allows more program dollars to be expended across our district. As such, the administration is responsible for staffing all programs with innovative and experienced professionals; and guiding policy. BRADD administration also provides professional development opportunities for staff and board members and offers direct support for our board membership through monthly board of directors meetings. In our 50 plus year history, our organization has only appointed four Executive Directors, a testimony to regional stability and consistency. BRADD's administration works directly with all key stakeholders at the federal, state and local levels to ensure our mission is achieved. To the right you will find a copy of the agency's most current organizational chart.



AGENCY ADMINISTRATION CONTACTS



Eric Sexton
Executive Director
 (270) 306.4034
 eric.sexton@bradd.org



Michelle Hines
Deputy Director
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 michelle@bradd.org



Caleb Speck
Executive Assistant
 (270) 306.4062
 caleb.speck@bradd.org



NETWORK & COMPUTER CONSULTING SERVICES

The Barren River Area Development District offers the following computer services to city and county governments within the BRADD region. These services are also available to agencies affiliated with local governments, such as chambers of commerce, industrial foundations, tourism agencies, public water and sewer companies, etc.

These services are currently charged at \$65.00 per hour. This rate includes travel, so the invoiced hours will begin upon departure from the BRADD and end upon return. If possible remote access support will be used.

Hardware Services

- PC Installation/Upgrades/Maintenance
- Repair & Troubleshooting

Software Services

- Installation/Upgrades

Networking Services

- Add computers/printers to existing network
- Repair & Troubleshooting Intranet

Security Services

- Virus/Spyware/Adware Removal & Prevention
- Computer/Network Auditing of Vulnerabilities

Training Services

- Custom-made to meet your needs

INFORMATION SERVICES CONTACT



Erick Roy
Network Administrator
(270) 306.4166
erick.roy@bradd.org



AGING SERVICES

The Barren River Area Development District administers aging and independent living services in the region through the Barren River Area Agency on Aging and Independent Living (AAAIL). The Barren River AAAIL is a part of a Nationwide Network of Area Agencies on Aging and the Kentucky Department for Aging and Independent Living (DAIL). Area Agencies were created by Congress under the Older Americans Act of 1965, as amended.

The AAAIL administers the Aging and Disability Resource Center that serves as a highly visible and trusted resource where people of all ages, incomes, and disabilities can go to get information and one-on-one, person-centered counseling on the full range of Long-Term Services and Supports (LTSS) options.

The mission of the Barren River AAAIL is to:

- Serve as the leader relative to all aging and independent living issues on behalf of all people in the planning and service area.
- Carry out the wide range of functions related to advocacy, identifying needs, planning, coordination, inter-agency linkages, information-sharing, brokering, monitoring, and evaluation which is designed to lead to the development or enhancement of a comprehensive and coordinated community-based system serving each community in the planning and service area. These systems shall be designed to assist older and disabled individuals in living independent, meaningful, and dignified lives in their own homes and communities for as long as possible.
- Advocate for all older Americans and disabled individuals within our service areas.

AGING SERVICES CONTACTS



Alecia Johnson
Associate Director of
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(270) 306.4001
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Mikayla Patterson
ADRC Coordinator
(270) 306.4066
mikayla.patterson@bradd.org

AGING & INDEPENDENT LIVING SERVICE PROGRAMS

Older Americans Act Supportive Programs

These programs include an array of supportive services, congregate meals, home-delivered meals (frozen and hot meals), in-home services (such as, personal care and homemaking services), assessment/case management, outreach, telephone reassurance, transportation, public education, disease prevention and health promotion, legal assistance, benefits counseling, elder abuse prevention education, and long-term care ombudsman services. These are federal programs funded by the Administration on Community Living (ACL).

Aging and Disability Resource Center

The BRADD/AAAIL serves as a “one stop-shop” through the Aging and Disability Resource Center which is designed to enhance the identification of appropriate resources and coordinates with other agencies to ensure efficient and effective integration of needed services and resources for aging and disabled populations.

Homecare Program

It is the goal of the Homecare Program to provide an array of essential services in the home of those Kentuckians over the age of 60 whose functional limitations and lack of adequate informal support creates a danger of institutional placement. Services include personal care, home management, respite, escort, and assessment/case management. This is a state funded program.

State Health Insurance Assistance Program (SHIP)

Services will be provided to elderly persons who request assistance with public and private benefits throughout the BRADD ten county area. Persons can request the assistance of a trained benefits counselor. This a federal program funded by the Centers for Medicare and Medicaid.

Family Caregiver Support Program

The Barren River Family Caregiver Support Program provides assistance to family caregivers caring for an elderly individual 60 years of age and older, or grandparents or a relative caregiver 55 years of age and older caring for children not more than 18 years of age. An adult 18 years of age and older with a disability can qualify if they are in the care of their grandparent or other relative caregiver. This program provides information and assistance, respite, caregiver training, support groups, counseling, and supplemental services.

Medicaid Waiver Programs

It is the goal of the Medicaid Waiver Program to provide eligible participants services to assist with their care needs in the home and community. BRADD/AAAIL offers case management/service advisor services for Michelle P. Waiver, Home and Community Based Services Waiver 2/Participant Directed Services (HCBS2 - PDS), and Home and Community Based Services Waiver 2 (HCBS 2) Traditional services.

BRADD/AAAIL FY22 Impact by County

County	Total # of Clients Served in all Services	Funds Expended	Average per Person	60+ Population	Total % of the 60+ Population in the BRADD by County
Allen	381	\$628,459	\$1,649.50	4,946	7.3%
Barren	927	\$1,125,064	\$1,213.66	9,047	13.4%
Butler	242	\$599,195	\$2,476.02	3,032	4.5%
Edmonson	701	\$351,130	\$500.90	3,519	5.2%
Hart	350	\$475,505	\$1,358.59	4,529	6.7%
Logan	560	\$1,269,904	\$2,662.27	6,952	10.3%
Metcalfe	197	\$489,825	\$2,486.42	2,563	3.8%
Monroe	542	\$412,394	\$760.87	2,847	4.2%
Simpson	304	\$748,665	\$2,462.71	4,550	6.8%
Warren	1910	\$4,695,294	\$2,458.27	25,309	37.6%
Total	6114	\$10,795,435	\$1,802.92	67,294	100%

Medicare Improvements for Patients and Providers Act (MIPPA) Programs
Services will be provided throughout the BRADD area to persons with Medicare Part D and Part B that request assistance with applications for Low Income Subsidy (also known as Extra Help) and Medicare Savings Programs. These programs assist with the cost of Medicare Part B premiums, co-pays and deductibles.

Federal and State funds are allocated based on a formula by the State Department of Aging and Independent Living. Services are targeted to the low-income, minority elderly, disabled, rural, frail elderly, and those elderly with limited English speaking abilities.

The Barren River AAAIL administers funding from the Older American’s Act, Aging and Disability Resource Center Funds, State Homecare Program, Centers for Medicare and Medicaid Services for the State Health Insurance Assistance Programs (SHIP), Medicaid Waiver Programs, and other various funds and grants under the AAAIL Agency Area Plan.

These funds are administered largely through contracts with local service providers (also known as sub-grantees) furnishing services at the community level. These local providers are in direct one-on-one contact with older persons and disabled persons. The AAAIL monitors and evaluates the service providers for their efficiency and effectiveness in delivering services. The AAAIL also works with other agencies to coordinate services and ensure that needed services are developed and provided in the community.

Other ways that the Barren River AAAIL works with local officials:

- Needs Assessment Survey: Barren River AAAIL asks for your input on the Needs Assessment Survey every two years. The survey results are made available at board meetings and on our website, and can be mailed to requesting officials. This survey is used by Aging Staff and board to better allocate funding based on needs of the region.
- Local Agreements: In April, BRADD/AAAIL staff mails a letter to each city or county that contains the local agreement for assistance with contributions/donations that help support the Aging Services Programs. Many of these services have waiting lists. (These Local Agreement funds are used to match our state and federal allocations, and to continue and maintain essential services throughout the year in all counties). These contributions show the community’s support for these services.

AGING & INDEPENDENT LIVING ADVISORY COUNCIL

Every AAAIL is required to have an advisory council to guide and review the implementation of programs and services for the community’s elderly citizens. The Barren River Aging Advisory Council is a voluntary group of citizens who meet quarterly to provide information, guidance, advice, and support to the Barren River AAAIL to plan, develop, coordinate, and administer services to older and disabled persons. They also serve as a critical link between the AAAIL and the local elderly and disabled community. The council is made up of representatives of older persons, local elected officials, and the general public. At least half (50%) of the members are persons 60 years of age and older. The council must include older persons with the greatest economic or social need, together with consumers of services funded by the Older American’s Act. A geographic mix of members represents the council. According to the by-laws, each county is allowed a certain number of participants based on their 60+ populations.

The primary duty of the Aging Advisory Council is to guide the Area Agency on Aging and Independent Living on several issues that include but are not limited to the following: assessing the needs of the older and disabled persons in the 10 county area; reviewing and commenting on all community policies, programs, and actions which affect older and disabled persons; representing the special interests of older and disabled persons; participating in public hearings; and approving the Area Agency on Aging and Independent Living Area Plan.

A list of the Advisory Council Members is included to the right. If you would like to know your particular representative and their term expiration date for the advisory council, contact Alecia. Letters will be sent out in June for Advisory Council Members who have terms expiring. These letters advise local elected officials on how often the representative attends meetings, and requests that an appointment be made to continue Council membership. The same person, a new representative, or the Mayor/County Judge/Executive can be appointed to the council. It is good to have an active member to represent your city or county so that they can inform you what is happening in your community and the region on a regular basis.

BRADD/AAAIL ADVISORY COUNCIL ON AGING

Allen County
David Burch
Connie Russell
Kari Young

Barren County
David Faulkner
Sue Mutter
Kasey Scott
Robert Tarry

Butler County
Joyce Guffy
Wanda Nevins

Edmonson County
Stephanie Gibson
Arlene Skaggs
Vickie Walker

Hart County
Franchesta Bowsher
Corene Richardson
Alice Shirley

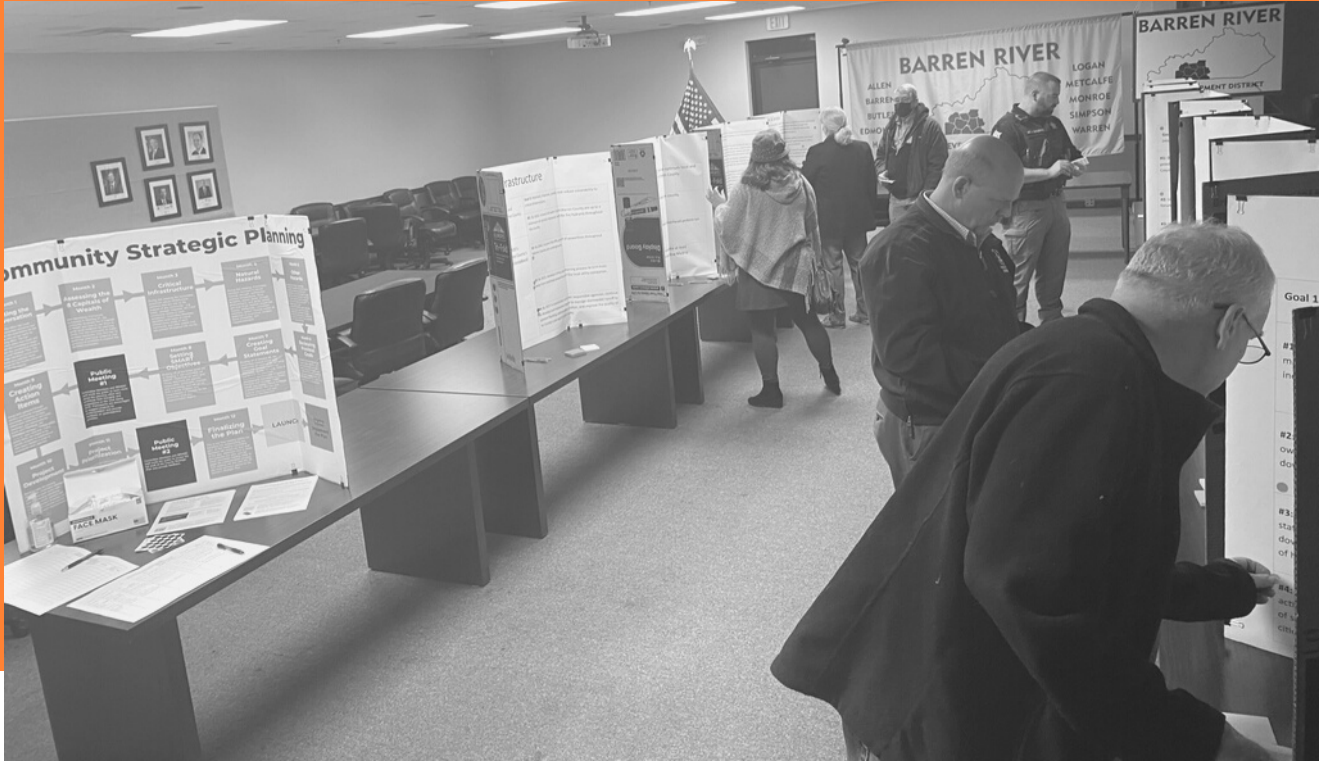
Logan County
Tina Bibb
Robert Chyle
Sarah Collins
Bill Steen
Mayor Mark Stratton

Metcalfe County
Judith Guthrie
Patricia Stilts
Faye Word

Monroe County
Athalene Hollinsworth
Richard Hollinsworth
Anna Ritter

Simpson County
Larry Dixon
Laura Kitchen
Jacqueline Woodward

Warren County
Phyllis Causey
Gary Dillard
Bridget Lutenski
Christine Sowders
Jessie Varner



PLANNING & DEVELOPMENT SERVICES

The BRADD Department of Planning & Development serves as a “one stop-shop” for local elected officials looking to serve their citizens and retain or attract business. In order to ensure efficient and effective integration of needed services and resources for counties and communities, BRADD provides assistance in developing projects, preparing state and federal funding applications, and offers loan assistance to qualified businesses. Additional services administered and provided include:

- Community Development Block Grant (CDBG) application development and project administration. This includes projects for economic development, community facilities, and public infrastructure;
- Appalachian Regional Commission (ARC) project development and implementation for projects located in Edmonson, Hart, Metcalfe, and Monroe Counties;
- Public Administration & Planning. This includes tax rate calculations, budget preparation, federal/state regulatory compliance, purchasing procedures, personnel management, model ordinances, planning & zoning regulations, long-range recreational planning, training & research, and comprehensive planning;

- Grant writing and administration for multiple funding sources, including but not limited to: Land & Water Conservation Fund, Recreational Trails, KY Office of Homeland Security, FEMA, Volunteer Fire Assistance Grant, and Community Oriented Policing Services;
- Regional transportation planning including coordination of the public review and input process and Transportation Alternatives Program (TAP);
- Geographic Information Services including E911 System Mapping, Water/Wastewater Infrastructure Mapping, Road Centerline Mapping, and Mapping with ArcGis Online;
- Water & Wastewater Planning, including project prioritization and ranking

PLANNING & DEVELOPMENT SERVICES CONTACT



Emily Hathcock
 Associate Director of
 Planning & Development
 (270) 306.4102
emily.hathcock@bradd.org

PLANNING & DEVELOPMENT SERVICES

MITIGATION SERVICES

BRADD’s Department of Planning & Development now offers project development services to our communities for projects relating to disaster resiliency and hazard mitigation. BRADD staff are experienced in numerous funding programs relating to disaster resiliency, recovery, and response, and will work with you to find the best funding matrix for your project(s) including the following:

- FEMA Application Development for updating and implementing BRADD’s Regional Multi-Hazard Mitigation Plan;
- FEMA project application development and administration for Flood Management Assistance, Pre-Disaster Mitigation, Hazard Mitigation, and Assistance to Firefighters Programs; and
- Application development for the KY Office of Homeland Security, Volunteer Fire Assistance Grant, and Community Oriented Policing Services.

DISASTER RESILIENCY SUPPORT CONTACT



Dajana Crockett
Disaster Resiliency Coordinator
 (270) 306.4061
dajana.crockett@bradd.org

STRATEGIC PLANNING & SMALL BUSINESS SUPPORT CONTACT



Emily Hathcock
Associate Director of Planning & Development
 (270) 306.4102
emily.hathcock@bradd.org

STRATEGIC PLANNING SERVICES

BRADD's Resiliency Planning Services work at the grassroots level, partnering with local steering committees to identify strategies and solutions that comprehensively tackle a community’s vulnerabilities and leverage its strengths; while also preparing the community to withstand any "shocks" that may occur.

BRADD can also assist local communities with updating their comprehensive plans, including analyzing data trends and creating updated mapping assets.

SMALL BUSINESS SUPPORT SERVICES

BRADD maintains two Revolving Loan Funds, or RLF, with the goal of creating and maintaining a diversified, sustainable economy by providing financial resources and assistance to start-up and expansion projects in order to create jobs and attract private business to the region.

Applications to BRADD Revolving Loan Fund Programs are reviewed by the BRADD Revolving Loan Fund Committee. The BRADD Revolving Loan Fund Committee meets as needed to discuss projects, develop plans, and evaluate RLF applications received. Comprised of local bankers and community members representing each county, the RLF committee works with BRADD staff to support local businesses.

BRADD REVOLVING LOAN FUND COMMITTEE

Allen County Dave Wolfe, Community Representative	Hart County Kenneth Kidd, Limestone Bank	Simpson County Kent McBrayer* Franklin Bank & Trust
Barren County Tommy Ross, South Central Bank	Logan County Edna Hughes, Lewisburg Banking Company	Warren County Tony Salyer, American Bank & Trust
Butler County Greg Gay, Morgantown Bank & Trust Co.	Metcalf County Gary Bell, Community Representative	
Edmonson County Dr. Pam Decker, Lindsey Wilson College	Monroe County Joseph Lyon, Community Representative	*Committee Chairperson

GRANT WRITING & ADMINISTRATION

As part of our Joint Funding Agreement with the Kentucky Department of Local Government (DLG), the BRADD Department of Planning & Development offers grant writing and application review, as well as project administration services to our communities. BRADD is also proud to have CDBG certified grant-administrators on staff, who support projects throughout their life cycle. Further, BRADD staff are experienced with a plethora of funding programs and will work with you to find the best funding matrix for your project(s) including the following:

- Community Development Block Grant (CDBG) application development and project administration. This includes projects for economic development, community facilities, and public infrastructure;
- Appalachian Regional Commission (ARC) project development and implementation for projects within Edmonson, Hart, Metcalfe, and Monroe Counties;
- Economic Development Administration (EDA) application development and project administration. This includes projects that will create or retain jobs within the 10-county region.

GRANT WRITING & ADMINISTRATION CONTACT



Matt Pedigo
Community Development Specialist
 (270) 306.4254
 matt.pedigo@bradd.org

- Area Development Fund (when funded by the General Assembly) project application development and administration;
- Application development for Land & Water Conservation Fund, Recreational Trails, KY Office of Homeland Security, Volunteer Fire Assistance Grant, and Community Oriented Policing Services.

DATA SERVICES CONTACT



Kim Morrow
GIS Manager
 (270) 306.4263
 kmorrow@bradd.org

DATA SERVICES

BRADD staff maintains a variety of county and community geographic data that is readily available to assist entities in their decision making process. This includes transportation data, administrative/political boundaries, public facilities locations, water and wastewater, and an assortment of other topics.

In addition to data produced at the State or National level, BRADD staff is capable of carrying out the data collection required for specific projects being undertaken at a local level, some of which may require a fee.

GIS/GPS Contracts

The BRADD, through federal, state and local government contracts, collects data on an annual basis to ensure accurate and up-to-date information on infrastructure in the region. This data is also available for use in the planning efforts of the region. For many communities the BRADD databases provide a local and inexpensive staff resource. Current contracts include:

- Kentucky Transportation Cabinet – County and State road centerline updates
- Kentucky Infrastructure Authority – Update of water and wastewater infrastructure
- Local E-911 Addressing Data Maintenance – Edmonson, Hart, Logan, and Metcalfe Counties
- Online Mapping Sites – Morgantown Planning Commission, various water/wastewater systems

Mapping Requests

Upon request, BRADD staff utilizes the GIS database to generate information for local governments to plan and guide decision-making. The following are examples of the products that the GIS can provide:

- Maps (roads, waterlines, sewer lines, aerial photos, housing points)
- Magisterial reapportionment
- Locations of fire stations, parks, and other community facilities
- Need identification for grant and loan funding
- Visualization of problem areas (traffic accident locations, traffic generators)

GOVERNMENT SERVICES

Through the BRADD Public Administration Specialist (PAS), local governments are provided technical assistance, training and information covering a wide range of subjects including financial and personnel management, general government operations, recreation planning, and legislative services. Services provided include but are not limited to the following:

Financial Management

- Advise on municipal budgeting
- Assist with creation of budgets & amendments
- Provide information and assistance with property tax calculations (HB44)
- Promotion of improved cash management and investment policies
- Assist with the development of purchasing procedures, administrative codes, and policies
- Assist in conformance with accounting and auditing requirements

Legislative Assistance

- BRADD staff monitors bills of concern, researches and analyzes proposed legislation, and make reports to local officials as requested
- Personnel Management
- Assist in the preparation of job specifications, position descriptions, and personnel policies
- Complete salary grades, budget studies, and pay plans for local governments
- Advise local governments on all fringe benefits: health, life, retirement, sick, etc.
- Provide personnel studies, workforce analysis, affirmative action planning
- Technical assistance in all aspects of ADA/handicapped compliance issues

Recreation Planning

- Provide assistance seeking financial resources to fund recreation projects
- Research design specifications for recreation projects
- Assist with long range recreation planning upon request

BRADD Councils

- Barren River Municipal Clerks Association

Technical Administrative Assistance

- Preparation of draft ordinances
- Preparation of budget and other financial documents
- Assist with the development of code enforcement programs
- Advise concerning planning & zoning laws
- Assist in drafting procurement proposals
- Research/provide Kentucky Revised Statutes at request of local officials
- Provide liaison with Western Kentucky University Center for Local Government

Training and Research

- Provide liaison and professional assistance to the Barren River Municipal Clerks Association
- Coordinate required training for planning officials
- Coordinate training for management topics as needed (budgeting, personnel, open records and meetings, records retention, etc)
- Prepare informational materials that can be used by local governments in their daily management (regional employee salaries, water and sewer rates, tax rates, etc)
- Upon request, research topics of concern by individual governments

Government Services Publications

- Local Officials Directory
- Handbook for Newly Elected Officials
- Handbook for City Clerks
- Municipal Budgeting Guide
- Property Tax Projection Software
- Salary and Benefits Survey
- Solid Waste Planning
- Hazard Mitigation Planning

GOVERNMENT SERVICES CONTACT



Haley Penrod
Public Administration
Specialist
 (270) 306.4248
haley.penrod@bradd.org

TRANSPORTATION & PUBLIC TRANSIT SERVICES

Through the Kentucky Transportation Cabinet, BRADD staff assists in the identification and prioritization of state and federal highway projects for the region. Activities are guided through the BRADD Regional Transportation Committee.

Regional Transportation Committee

The BRADD Regional Transportation Committee receives staff assistance from the Regional Transportation Planner. This committee is tasked with bi-annually preparing a ranked list of transportation projects to be considered for inclusion in and funding through the Kentucky Highway Plan. The committee also maintains the Unscheduled Projects List (UPL), an inventory of needed transportation improvements that have not yet received funding.

BRADD Transportation Planning staff members cooperate with the Kentucky Transportation Cabinet to complete intermediate planning or scoping studies by preparing environmental justice analyses, coordinating public involvement operations, and participating in project team reviews of regional highway projects.

Public Transportation and Para-Transit Planning Services

BRADD Transportation Planning staff provides assistance to the Barren River Local Officials Organization, Inc. (BRLOO) in carrying out planning responsibilities as a regional transportation broker for public and semi-public transit. BRLOO prepares an application each year to be submitted to the Kentucky Transportation Cabinet’s Office of Transportation Delivery. Assistance provided by KYTC includes capital improvement assistance for the purchase of transit vehicles to be used for the transport of elderly or disabled individuals. Public agencies serving elderly or disabled clientele within the BRADD are likewise eligible to apply for capital improvement assistance.

BRADD Transportation staff also provides local public transit and para-transit driver training through the Regional Transportation Training Assistance Program (RTAP). Training is provided annually and is available at no cost to public transit and para-transit vehicle drivers of organizations primarily serving elderly or disabled individuals.

TRANSPORTATION SUPPORT CONTACT



Austin Sims
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INFRASTRUCTURE PLANNING CONTACT



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INFRASTRUCTURE PLANNING

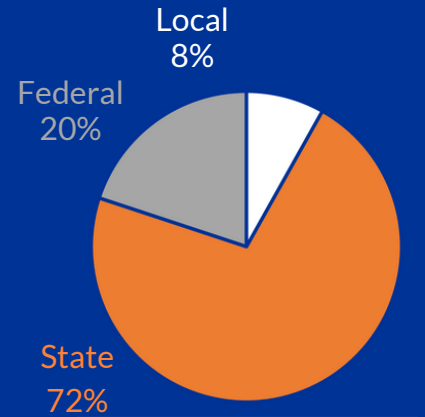
The Barren River Area Development District provides staff for the coordination of the activities of the BRADD Water Management Planning Council to undertake their responsibilities and goals. The BRADD Planning Council is part of a statewide water and wastewater planning effort that was established through 2000 legislation. Through cooperation with the Kentucky Infrastructure Authority (KIA) the Council meets quarterly to discuss projects, develop plans, and evaluate water and wastewater projects in the region.

The Council’s planning process is supported by the Water Resource Information System (WRIS) which is maintained by the KIA. The WRIS contains digital planning information and maps for water and wastewater facilities in the region. This tool provides input for the Council’s consideration in formulating plans and prioritizing projects.

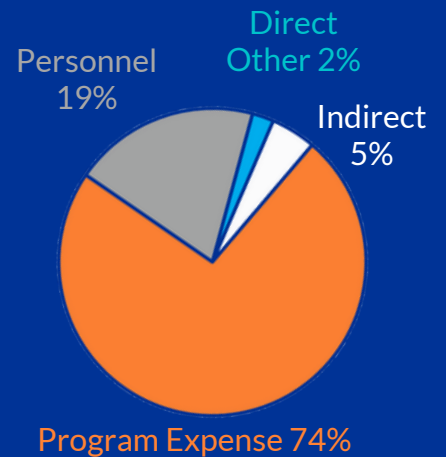
The BRADD Water Management Planning Council is comprised of local elected officials from each county, cities operating water or wastewater facilities, and representatives from public water and wastewater systems.



Year End FY22 Revenues



Year End FY22 Expenses



FINANCIAL SERVICES

The BRADD's Finance Department conducts the day-to-day financial transactions of the BRADD, annually safeguarding and recording transactions for over \$12 million dollars of federal, state and local funds. The department also:

- Develops and implements internal controls within BRADD
- Maintains all fiscal records along with personnel records
- Prepares and submits all financial reporting
- Prepares and monitors the annual budget
- Complies with federal and state issued regulations
- Acts as fiscal management for Participant Directed Services Program
- Works closely with independent accounting firms

FINANCE STAFF CONTACTS



Amy Carroll
Associate Director of Finance
 (270) 306.4030
acarroll@bradd.org



Hong Nguyen
Assistant Associate Director of Finance
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BRADD REGION RAPID DIRECTORY

	TITLE/NAME	PHONE	EMAIL
Allen County	Judge/Executive Dennis Harper	270-237-3631	dennis@allencountykentucky.com
Scottsville	Mayor David Burch	270-237-3238	david.burch@cityofscottsville.org
Barren County	Judge/Executive Jamie Bewley-Byrd	270-651-3338	jbyrd@glasgow-ky.com
Cave City	Mayor Dwayne Hatcher	270-773-2188	dhatcher817@gmail.com
Glasgow	Mayor Henry Royse	270-651-5131	mayor@glasgow-ky.com
Park City	Mayor Larry Poteet	270-749-5695	mayor@parkcity.ky.gov
Butler County	Judge/Executive Tim Flener	270-526-3433	tim.flener@butlercoky.com
Morgantown	Mayor Billy Phelps	270-526-3557	b.phelps@morgantownky.gov
Rochester	Mayor Patrick O'Driscoll	270-734-5157	patrick.odriscoll@butler.kyschools.us
Woodbury	Mayor Vickie House	270-526-2391	vicvhouse@bellsouth.net
Edmonson County	Judge/Executive Scott Lindsey	270-597-2819	edmonson.scottlindsey@gmail.com
Brownsville	Mayor Jerry Meredith	270-597-3814	brownsville@windstream.net
Hart County	Judge/Executive Joe Choate	270-524-5219	judgeexec@hartky.org
Bonnieville	Mayor Marie Whitlow	270-457-2901	bonnywater@scrtc.com
Horse Cave	Mayor Randall Curry	270-786-4040	horsecavemayor2011@yahoo.com
Munfordville	Mayor Annie Swift	270-524-5701	annieswiftmville@gmail.com
Logan County	Judge/Executive Phil Baker	270-726-3116	p.baker@logancountyky.gov
Adairville	Mayor Donna Blake	270-539-6731	tblake@logantele.com
Auburn	Mayor Mike Hughes	270-542-4149	auburnmayor@logantele.com
Lewisburg	Mayor Kathy Stewart	270-755-4828	mayorcityoflewisburg@logantele.com
Russellville	Mayor Mark Stratton	270-726-5000	mstratton@russellvilleky.org
Metcalf County	Judge/Executive Larry Wilson	270-432-3181	metcoje@scrtc.com
Edmonton	Mayor Doug Smith	270-432-2810	mayor@cityofedmontonky.com
Monroe County	Judge/Executive Mitchell Page	270-487-5505	monroejudge@scrtc.com
Fountain Run	Mayor Gabriel Knudson	270-434-3544	fountrun@scrtc.com
Gamaliel	Mayor Bob Greer	270-457-4845	gamalielgov@scrtc.com
Tompkinsville	Mayor Michael Bowe	270-732-2811	mayor@tompkinsvilleky.gov
Simpson County	Judge/Executive Mason Barnes	270-586-7184	mbarnes@simpsoncounty.us
Franklin	Mayor Larry Dixon	270-586-4497	mayor@franklinky.org
Warren County	Judge/Executive Doug Gorman	270-843-4146	doug.gorman2020@gmail.com
Bowling Green	Mayor Todd Alcott	270-393-3000	todd.alcott@bgky.org
Oakland	Mayor Amelia Blubaugh	270-792-9091	mayor.oakland@gmail.com
Plum Springs	Mayor Frankie Minton	270-202-0681	deanminton8@gmail.com
Smiths Grove	Mayor David Stiffey	270-563-4014	stiffey@smithsgrove.org
Woodburn	Mayor Jerry Travelstead	270-529-2611	travelstead@twc.com

BRADD STAFF RAPID DIRECTORY

BRADD General Phone: 270-781-2381

BRADD General Fax: 270-842-0768

Aging and Disability Resource Center: 270-782-9223 | 1-800-395-7654

177 Graham Avenue, Bowling Green, KY 42101

www.bradd.org

	TITLE	EMAIL	CONTACT FOR:
ADMINISTRATION			
Eric Sexton	Executive Director	eric.sexton@bradd.org	Policy, Board, etc.
Michelle Hines	Deputy Director	michelle@bradd.org	Aging Policies, Aging Council
Caleb Speck	Executive Assistant	caleb.speck@bradd.org	Ethics, Dues, Board Meetings
Erick Roy	Network Administrator	erick.roy@bradd.org	Website Updates
AGING DEPARTMENT			
Alecia Johnson	Associate Director of Aging & Independent Living	ajohnson@bradd.org	General Aging Services Questions
Hollie Smith	Aging Planner	hollie.smith@bradd.org	General Aging Services Questions
Mikayla Patterson	ADRC Coordinator	mikayla.patterson@bradd.org	Information & Intake
Cody Moats	Program Services Coordinator	cmoats@bradd.org	Community Services
Ashley Pennington	Waiver Coordinator	ashley.pennington@bradd.org	Medicaid Waiver Programs
Josh Ritchie	Family Caregiver Coordinator	jritchie@bradd.org	Family Caregiver Support
FINANCE			
Amy Carroll	Associate Director of Finance	acarroll@bradd.org	General Finance Questions
Hong Nguyen	Assistant Associate Director of Finance	hong@bradd.org	Accounts Payable
PLANNING & DEVELOPMENT DEPARTMENT			
Emily Hathcock	Associate Director of Planning & Development	emily.hathcock@bradd.org	RLF, CED General Questions
Haley Penrod	Public Administration Specialist	haley.penrod@bradd.org	Training, Grants, KRS, Budget
Morgan Hershey	Community Development Specialist	morgan.hershey@bradd.org	KIA, Water Management Council
Matt Pedigo	Community Development Specialist	matt.pedigo@bradd.org	CDBG, ARC, EDA, RD Grants
Dajana Crockett	Disaster Resiliency Coordinator	dajana.crockett@bradd.org	FEMA, Hazard Mitigation
Austin Sims	Regional Transportation Planner	austin.sims@bradd.org	Transit, Transportation, KYTC
Kim Morrow	GIS Manager	kmorrow@bradd.org	GIS Contracts, e911, Maps
Chelsea Carroll	GIS Technician	chelsea.carroll@bradd.org	GIS Contracts, e911, Maps
Allison Bailey	CED Administrative Assistant	allison.bailey@bradd.org	General CED Questions

BRADD STATE OFFICIALS

RAPID DIRECTORY

DISTRICT	NAME	PHONE	COUNTIES
KENTUCKY GENERAL ASSEMBLY - HOUSE OF REPRESENTATIVES			
District 15	Rebecca Raymer	502-564-8100	Butler
District 16	Jason Petrie	502-564-8100	Logan
District 17	Robert Duvall	502-564-8100	Warren
District 19	Michael Meredith	502-564-8100	Edmonson, Warren
District 20	Kevin Jackson	502-564-8100	Warren
District 21	Amy Neighbors	502-564-8100	Metcalfe, Monroe
District 22	Shawn McPherson	502-564-8100	Allen, Simpson, Warren
District 23	Steve Riley	502-564-8100	Barren
District 24	Brandon Reed	270-358-0868	Hart

KENTUCKY GENERAL ASSEMBLY - SENATE

District 5	Stephen Meredith	502-564-8100	Butler
District 9	David P. Givens	502-564-3120	Barren, Edmonson, Hart, Warren
District 16	Max Wise	502-564-8100	Allen, Metcalfe, Monroe, Warren
District 32	Mike Wilson	502-564-8100 x717	Logan, Simpson, Todd, Warren

KENTUCKY CONGRESSMEN - HOUSE OF REPRESENTATIVES

District 1	James Comer	1-800-328-5629 Contact: Sandy Simpson 270-487-9896	Allen, Logan, Metcalfe, Monroe, Simpson
District 2	Brett Guthrie	Contact: Mark Lord 270-842-9896	Barren, Butler, Edmonson, Hart, Warren

KENTUCKY CONGRESSMEN - SENATE

Mitch McConnell	Robbin Taylor, State Director	Contact: Gilbert Mischel 270-781-8076	
Rand Paul	Rob Givens, State Director	Contact: Clark Arnold 270-782-8303	

BRADD GLOSSARY

COMMONLY USED ACRONYMS

ACRONYM	MEANING	ACRONYM	MEANING
ACL	Administration on Community Living	NADO	National Association of District Organizations
ADRC	Aging and Disability Resource Center	NEPA	National Environmental Policy Act
ARC	Appalachian Regional Commission	NIMCAST	National Incident Management Capability Assessment Support Tool
BRADD	Barren River Area Development District	NIMS	National Incident Management System
BRAAAIL	Barren River Area Agency on Aging & Independent Living	NSIP	Nutritional Services Incentive Program
BRLOO	Barren River Local Officials Organization	PDS	Participant Directed Services
CASK	Community Action of Southern Kentucky	PIFS	Project ID Forms
CDBG	Community Development Block Grants	PDM	Pre-Disaster Mitigation
CDL	Commercial Driver's License	PSC	Public Service Commission
CEDS	Comprehensive Economic Development Strategy	RFP	Request for Proposals
CRI	Carr, Riggs, & Ingram	RFQ	Request for Qualifications
DAIL	Department for Aging & Independent Living	RLF	Revolving Loan Fund
DCBS	Department for Community Based Services	RTC	Regional Transportation Committee
DLG	Department for Local Government	SBA	Small Business Administration
EDA	Economic Development Administration	SERDI	Southeast Regional Directors Institute
FEMA	Federal Emergency Management Agency	SHIFT	Strategic Highway Investment Formula for Tomorrow
GIS	Geographic Information System	SHIP	State Health Insurance Program
GPS	Global Positioning Satellite	SRF	State Revolving Fund
HIS	Highway Information System	STIP	State Transportation Improvement Program
HMGP	Hazard Mitigation Grant Program	TAC	Technical Advisory Committee
HRSA	Health Resources & Services Administration	TIP	Transportation Improvement Program
IT	Information Technology	USDA	U.S. Department of Agriculture
JFA	Joint Funding Agreement	WMRC	Water Management Resource Council
KADD	Kentucky Association of District Directors	WRIS	Water Resource Information System
KCADD	Kentucky Council of Area Development Districts		
KERI	Kentucky Elder Readiness Initiative		
KIA	Kentucky Infrastructure Authority		
KOHS	Kentucky Office of Homeland Security		
KYTC	Kentucky Transportation Cabinet		
LWCF	Land & Water Conservation Fund		
MDT	Mobile Data Terminal		
MIPPA	Medicare Improvement Patient & Provider Act		
MOU	Memorandum of Understanding		

